

A decorative border surrounds the page, featuring various colored paper clips (blue, red, yellow, green, purple, pink) and small black stars scattered across the white background.

# APG Family Bulletin

2/28/24

A.P. Giannini Middle School  
3151 Ortega Street  
San Francisco, CA 94122  
Main: 415-759-2770  
Counseling/Attendance: 415-759-2773

[A.P. Giannini MS](#)  
[SFUSD \\* PTSA](#)

# Upcoming Events

2/28: Family Workshop: Conversations on Social Media with Librarian Ms. E, 5-6pm ([RSVP](#))

2/29: Beaconfest, 4:30 PM [RSVP](#)

3/2: SFUSD School Planning Summit, 9:00a-12:30p, APG

**3/4 to 3/8: Parent/Teacher Conference Week; early dismissal at 2:15pm every day. See slide 4 for bell schedule**

3/5: Campus Cleanup: Meet at 4pm at APG Main Entrance. All Welcome!

3/6: Staff Breakfast ([MORE FOOD/COFFEE DONATIONS NEEDED](#))

3/11: Ocean Ambassadors' Spring Field Trip (for 6th graders) - More Chaperones Needed

3/13: PTSA General Meeting, 6:30pm, via [ZOOM](#)

3/13: APG + Chipotle Fundraiser, 4-8pm (*Stonestown Mall Location - must bring flyer below or online code 29FVRPA*)

3/15: SSC/PTA Planning Survey Due ([SURVEY](#))

3/29: APG Drama Dept. Spring Plays, 6pm and 7pm (*more info to come*)

**4/1: Holiday, No School**

**4/8 - 4/12: Spring Break, No School all week**

- **Clothing Donations - Wellness Center (we especially need sweatpants, sized adult M, L, XL, XXL)**
- **Ongoing: [Donate to the Jag Fund - CLICK HERE](#)**
- **Order your Yearbook - [Click Here](#) - and use code # 1013464459651010**

# APG SSC/PTA 24-25 Family Planning Survey

Dear APG families

Thank you for taking the time to complete this [SSC/PTA Family planning survey](#). Your input will be instrumental in shaping our budget and community priorities for the next school year, aligned with our three school goals. It is an invaluable part of our planning process for next year.

[APG SPSA/Budget 2023-24 for 24-25 SY Planning](#)

[\*\*TAKE THE SURVEY HERE\*\*](#)

**Complete one survey per family before March 15, 2024.**

# Parent/Guardian-Teacher Conferences

Dear APG Families,

Middle school **parent-teacher conferences are the week of 3/4 to 3/8 (2:15-4:00pm)**. Because we have 1,200 students, holding an individual parent conference for every child within the PTC window is impossible. For this reason, we prioritize conferences for students that the teachers identify. The grade-level counselors will be reaching out to families to schedule conferences with your child's teachers, or you may be interested in requesting a conference to find out how your child is doing and what you can do to partner with your child's teacher to make sure they have a successful school year. We encourage your children to participate in the conference. For your convenience, the conferences will be virtual unless you prefer an in-person meeting. **Note: school dismissal will be at 2:15pm every day from March 4-8.**

Suppose you have yet to receive a request to meet for a conference from the counselors and are interested in connecting with your children's teachers to see how things are going this semester. In that case, **you can schedule a conference by contacting the grade-level counselors**. Our goal is to meet with all families interested in a conference.

Contact your child's grade-level counselor to schedule a P/T conference:

- 6th Grade - Mr. Jang ([JangJ1@sfusd.edu](mailto:JangJ1@sfusd.edu))
- 7th Grade - Mr. McDaniel ([McdanielS@sfusd.edu](mailto:McdanielS@sfusd.edu))
- 8th Grade - Ms. Mei ([MeiB@sfusd.edu](mailto:MeiB@sfusd.edu))

# 2023-24 A. P. Giannini Bell Schedule

## Parent/Guardian/Teacher Conference Week **3/4 - 3/8**

Monday, Tuesday, & Wednesday		Thursday		Friday	
1°	9:30 - 10:10	1°	9:30 - 10:50	4°	9:30 - 10:50
<i>Passing</i>	10:10 - 10:15	<i>Passing</i>	10:50 - 10:55	<i>Passing</i>	10:50 - 10:55
2°	10:15 - 10:51	2°	10:55 - 12:10	5°	10:55 - 12:10
<i>Passing</i>	10:51 - 10:56	Lunch	12:10 - 12:55	Lunch	12:10 - 12:55
3°	10:56 - 11:32	<i>Passing</i>	12:55 - 1:00	<i>Passing</i>	12:55 - 1:00
<i>Passing</i>	11:32 - 11:37	3°	1:00 - 2:15	6°	1:00 - 2:15
4°	11:37 - 12:13				
Lunch	12:13 - 12:53				
<i>Passing</i>	12:53 - 12:58				
5°	12:58 - 1:34				
<i>Passing</i>	1:34 - 1:39				
6°	1:39 - 2:15				



## Changes to Transportation Services to Support Parent-Teacher Conferences



November 14-18, 2022  
March 6-10, 2023



All elementary and middle school buses will have early dismissal during the weeks of November 14-18, 2022, and March 6-10, 2023, to support Parent-Teacher Conferences. The early dismissal will be based on the Wednesday schedule.

*If, for example, a school has a 12:50 pm dismissal time on Wednesdays, during parent conference week the dismissal for Monday through Friday will be 12:50 pm. All buses, GenEd and IEP, will adhere to the revised schedule for Parent-Teacher Conference week.*

**Note: PK (both EES and co-located classes) are not impacted and their schedule and length of day remains the same.**



The following services will be canceled during the weeks of Parent-Teacher Conferences to accommodate this change in the bell schedule.

- Elementary & middle school early releases
- Elementary, middle, and high school Therapy services after 12:00 pm
- All field trips using Zum buses

Please contact the Transportation Team if you have any clarifying questions or would like more information.

415-695-5505

# BEACON AFTERSCHOOL - PARENT TEACHER CONFERENCE SCHEDULE

March 4 to 8, 2:15 TO 6:00 PM every day

APG Beacon Families,

APG Beacon will be operating on our early release schedule every day during the upcoming Parent Teacher Conference week from March 4 to 8. **Our program will be open from 2:15pm to 6pm at the latest every day.**

We have already sent field trip forms for certain activities during the PTC week. Please let us know if you will be picking your student(s) up from their field trip destinations or from the APG campus OR if your student has permission to go home on their own from either destination. Feel free to reach out with any questions!

Warm regards,

Crystal Cervantes  
Beacon Site Coordinator  
ccervantes@bacr.org



# Mathcounts Competition

APG Students Aidan Kuan (7), Eric Tang(7), Franklin Bewley(6) and Lena Thai(7) competed in the annual mathcounts competition on 2/24 with 19 other school teams. They represented APG well taking 6th place in the team round! Congratulations Mathletes!





# Athletics Announcements

## Giannini Athletics – [SEE MORE INFO HERE](#)

Please make sure to turn in your [physical packet](#) ONLINE to Mr. Cheng or Mr. Alfaro BEFORE the tryout dates in order to be eligible to try out for sports teams. **Physicals should be submitted electronically using [homecampus.com](https://homecampus.com) online for our APG athletics forms.**



HOME CAMPUS

## 🏆 Giannini Athletics Awards Dinner 🏆

**Thursday May 16th from 6-8:30pm in the Giannini Cafeteria**

Save the date for our 33rd Annual APG Athletics Awards Dinner on Thurs., May 16, 2024, 6-8:30pm in the Giannini Cafeteria. This dinner and ceremony is open to any student-athlete who played on an APG athletic team this school year. Each student-athlete can invite up to two parents/guardians. Ticket prices and more details coming soon!

## APG Athletics 202-2024 Google Classroom (for students)

Join the [Giannini Athletics Google Classroom](#) for athletics info and updates all year. Class code: **jefixvf**

## APG Athletics Website & Tryouts Information for All Sports This Year

For more information regarding Giannini Athletics, please visit: [APG Athletics Website](#)

Tryouts Information - [APG Athletics Tryout Information](#)

Questions? Email [Mr. Cheng](#) or [Mr. Alfaro](#)

[Please visit the APG Athletics Instagram Account](#)



AP Giannini

Family Workshop

# Conversations on Social Media

February 28, 2024, 5-6 PM  
AP Giannini Library

Learn how to navigate online, gaming,  
and media safety with your student.  
了解如何與您的學生一起瀏覽線上、  
遊戲和媒體安全。

Aprenda a navegar en línea, en los  
juegos y en los medios de manera  
segura con su estudiante.



RSVP  
HERE



**Don't Miss This Workshop!**

**Conversations on Social Media with  
our fabulous Librarian, Ms. E!  
Weds 2/28, 5-6pm, Library**

**RSVP**

**Facilitated by Ms. E**

APG Librarian and Digital Learning Facilitator

RSVP!



APG BEACON  
**BEACONFEST CYCLE 2**

FEB 29, 2024 AT 4:30PM

AP GIANNINI CAFETERIA

# SFUSD School Planning Summit

The School Planning Summit provides the opportunity to work together as a team on your School Plan for Student Achievement and budget for the 2024-25 school year.

## Saturday March 2, 2024

APG GIANNINI  
9 AM - 12:30 PM

**9:00am - 10:15:** Welcome, Student Performance, and Opening Plenary  
**10:15am - 12:30pm:** School Planning Process

### EVENT HIGHLIGHTS:

- Site budgets are due on March 22nd
- SPSA planning. Due by April 5th

### WHO SHOULD ATTEND:

- Principals
- SSC Members
- ELAC Members
- SFUSD parent advisory committee representatives
- Community Partners/Parents of focal students

\*Sites have the choice to meet in person at their school on Saturday March 2nd or during the week of Monday March 4th - Friday March 8th to engage in planning. **Check with school leadership to confirm logistics.**

### School Planning Summit Overview

Saturday, March 2, 2023: 9:00am – 12:30pm

Key objectives:

- Share School Staffing and Budget Plan guidelines that SFUSD will use to determine how staff is allocated to schools for the 2024-2025 school year
- Highlight key priorities in order to achieve our Vision, Values, Goals and Guardrails
- Help develop your school's priorities, plans and resource allocations for next year to best serve your students!

Who should attend?

- Principals, members of School Site Councils (SSCs) in addition to members of a school's English Learner Advisory Committee (ELAC), representatives of SFUSD parent advisory committees (AAPAC, CAC-SPED, DELAC, Indian Ed, MAC, Migrant Ed, Student Advisory Committee), community partners and parents/caregivers of our focal student populations, specifically those of our:
  - American Indian students
  - African American/Black students
  - Foster/Homeless Youth
  - English Language Learners
  - Latinx students
  - Low socio- economic status students
  - Native Hawaiian Pacific Islander students
  - Students w/ IEPs

Draft Agenda:

- 9:00am - 9:15: Virtual Check In and Student Performances
- 9:15am - 10:15am: Opening Plenary
- 10:15am - 12:30pm: School Planning Process to develop School Plans for Student Achievement (SPSA)

\*Sites have the choice to meet in person at their school on Saturday March 2nd or during the week of Monday March 4th - Friday March 8th to view the plenary session and engage in the School Plan for Student Achievement (SPSA) planning process.\*

Deliverables timeline:

- Site budgets are due by March 22nd to the Budget services team
- 1st drafts of SPSAs are due by April 5th to the State & Federal Programs team and LEAD

# Cumbre de Planeación Escolar del SFUSD

La Cumbre de Planificación Escolar brinda la oportunidad de trabajar juntos como equipo en su Plan Escolar para el Rendimiento Estudiantil y el presupuesto para el año escolar 2024-25.

## Sábado Marzo 2, 2024

En su escuela\*  
9 AM - 12:30 PM

**9:00 am - 10:15:** Bienvenida, desempeño estudiantil y sesión plenaria de apertura  
**10:15 am - 12:30 pm:** Proceso de Planificación Escolar

### PUNTOS CULMINANTES DEL EVENTO:

- Los presupuestos del sitio vencen el 22 de Marzo
- SPSA vence el 5 de Abril

### QUIÉN DEBE ASISTIR:

- Directores
- Miembros del SSC
- Miembros del ELAC
- Representantes del comité asesor de padres del SFUSD
- Socios comunitarios/padres de estudiantes focales

\*Los sitios tienen la opción de reunirse en persona en su escuela el sábado 2 de marzo o durante la semana del lunes 4 de marzo al viernes 8 de marzo para participar en la planificación. **Consulte con el liderazgo escolar para confirmar la logística.**

# 旧金山联合校区学校规划峰会

学校规划峰会提供了作为一个团队共同制定 2024-25 学年学生成就学校计划和预算的机会。

## 2024 年 3 月 2 日 星期六

### 在您的学校站点\*

上午 9 点 - 中午 12:30

上午 9:00 - 10:15: 欢迎、学生表演和开幕全体会议  
上午 10:15 - 中午 12:30: 学校规划流程

### 活动亮点:

- 场地预算将于 3 月 22 日截止
- SPSA 截止日期为 4 月 5 日

### 谁应该参加:

- 校长
- 南南合作委员会成员
- ELAC成员
- SFUSD 家长咨询委员会代表
- 社区合作伙伴/重点学生家长

\*各站点可以选择在 3 月 2 日星期六或 3 月 4 日星期一至 3 月 8 日星期五这一周期间在学校亲自会面，以进行规划。与学校领导核实以确认后勤工作。



We need **COFFEE + FOOD ITEMS**  
donated for our  
**Staff Breakfast on**  
**Wed, March 6**

Once every month, APG Families provide a delicious breakfast buffet for our amazing teachers & staff. Let's show our love for our staff by dropping off something tasty for them to enjoy at breakfast.  
Thank you!

**SIGN UP HERE**

**[signup.com/go/kEyRtrS](https://signup.com/go/kEyRtrS)**

*Next Staff Breakfasts:*  
April 5 and May 3

# Save the Date!

## 6th Grade Ocean Ambassadors' Spring Field Trip

### Monday, March 11, 2024

On Monday, 3/11, all students participating in the Marine Mammal Center's Ocean Ambassadors program will go on our spring field trip. This is a boat cruise around the San Francisco Bay and a visit to the Tiburon shoreline for wildlife observation.

You received communication from your student's 1st period teacher, asking for anyone interested in chaperoning. **We need 3-4 chaperones per class**, so if you are interested, please save the date, and respond to that email. A permission slip is/has been sent home - please sign the form and have your student return it to their teacher.

Thanks!



# DO GOOD WITH CHIPOTLE



## CHIPOTLE FUNDRAISER FOR **AP GIANNINI PTSA**

33% OF EVENT SALES GET DONATED TO THE CAUSE

**WEDNESDAY, MARCH 13TH | 4-8PM**  
3251 20TH AVE, SAN FRANCISCO, CA, 94132

ORDER ONLINE FOR PICKUP USING CODE **29FVRPA**  
OR SHOW THIS FLYER IN RESTAURANT



For online orders to count towards the fundraiser, they must be placed for pickup only from the restaurant location of, and during the hours of, the fundraiser. Delivery orders and gift cards do not qualify. \$150 minimum event sales required to receive any donation.



**8th Grade Families:**  
don't miss out on this  
wonderful way to celebrate  
your 8th Grader in May!

**[Order Request Form](#)**

APG  
MIDDLE SCHOOL

2024  
LEIS  
FUNDRAISING

*Congratulations*

PRICES

Our prices range  
from \$10-\$50  
for complete pricing  
and more style please  
scan our QR code

SCAN TO  
ORDER



PARENTS:

Order your student's  
leis through our  
fundraising & help  
APGMS PTA  
raise funds  
for our students



CONTACT NKC LEIS FOR QUESTIONS OR  
CONCERNS

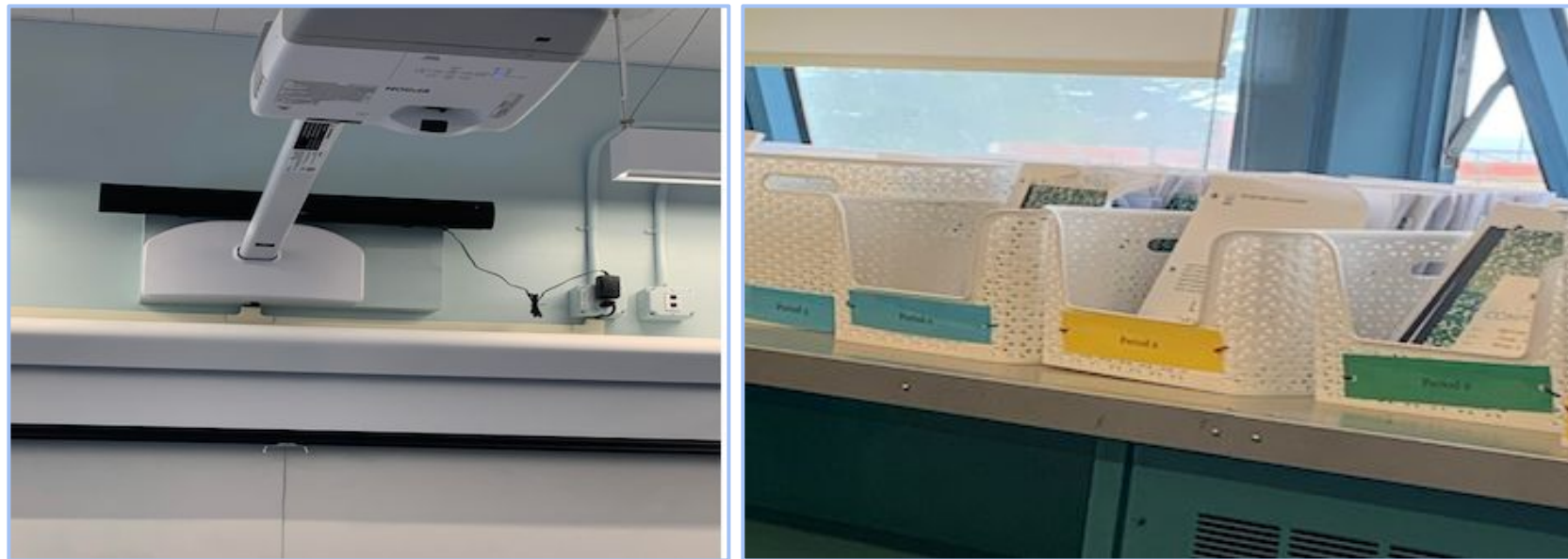
n.k.c.leis@gmail.com  
Facebook: @nkcleis  
Instagram: @nkcleis  
(415)713-2712

## How Does the Jag Fund Support Our Staff?

Thank you so much for the classroom stipend! Room 207 was able to replace a few broken book bins and purchase a new speaker system for the room. Students can now hear videos from any seat in the room and benefit from being able to store needed materials directly in the classroom.

Thank you so much for your support,

- Kim Ishida  
7th/8th Grade Educator  
Math



Support AP Giannini and Donate Today!

Visit:  
[tinyurl.com/APGdonate](https://tinyurl.com/APGdonate)



CLICK TO

# DONATE TO THE JAG FUND

Please help us by donating to the JAG FUND  
and you will support:

Outdoor Science & Garden Educator • Teaching  
Materials & Classroom Improvements •  
Department Grants & Online Program  
Subscriptions • Classroom Supplies for  
Students • School Beautification • Supplies &  
Snacks in the Wellness Center • Classroom ELA  
Libraries • P.E. Uniforms • Staff Appreciation •  
And Much More!

# ORDER YOUR 2023-2024 APG YEARBOOK TODAY!

The Yearbook Team is hard at work putting together the yearbook and we are confident you will love it! We anticipate that the yearbook will be delivered and distributed in May around the end of the 2023-2024 school year. The yearbook will have 120 pages and costs \$39.96 for soft cover or \$47.47 for hard cover. The yearbook is being edited and sold on [Treering.com](http://www.treering.com).

To purchase the yearbook, follow these instructions:

1. Go to <http://www.treering.com/validate>

2. Enter A.P. Giannini's passcode:  
1013464459651010

3. Create an account with student's:

- full name (name that is on schedule),
- grade, and
- 0°/advisory teacher (Indicating the advisory teacher will help us distribute yearbooks to classrooms when they arrive. Current 7th and 8th graders who purchased a yearbook last year should update their advisory teacher so it does not shows last year's advisory teacher.)

4. On left column, click **BUY YEARBOOKS**, then click **Add to Cart** and follow instructions for payment.

treering Yearbooks

EDIT YEARBOOKS

AP Giannini Middle School

BUY YEARBOOKS

Joaquin's Yearbook

MY STUFF

My Photos

Memories

Signatures

Orders

Hi, Joaquin! Here's what needs to be done for Joaquin's Yearbook:

AP Giannini Middle School 2023 - 2024

1 PURCHASE JOAQUIN'S YEARBOOK

\$35.90

Add to cart

2 CUSTOMIZE YEARBOOK

Customize

Help out your yearbook team:



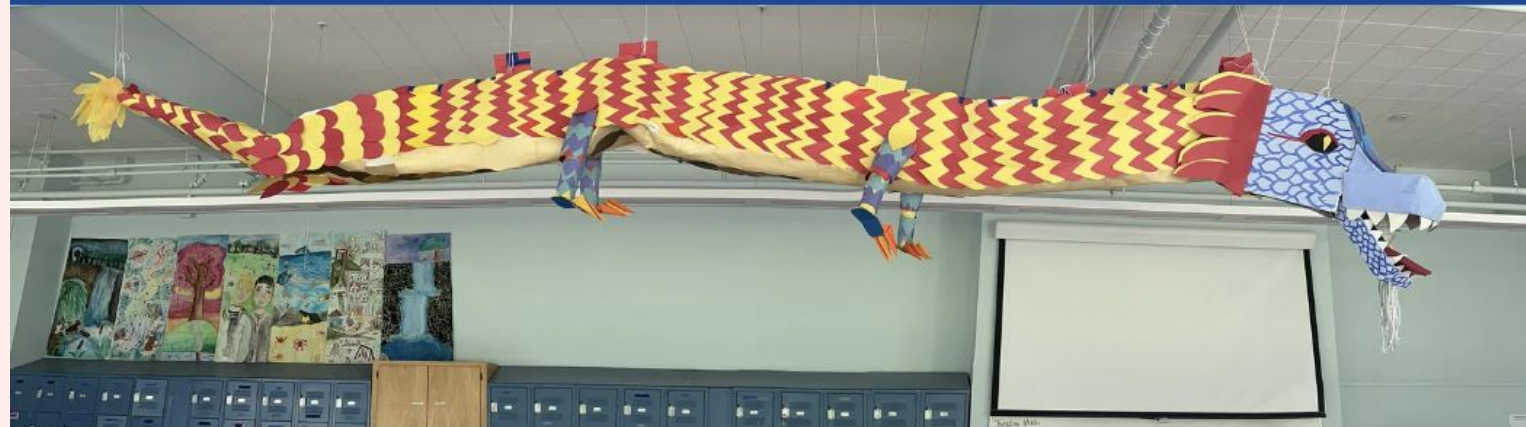
Visual Arts • Drama • Band • Orchestra  
Dance • Guitar • Choir • Media Arts

## APG ARTS DEPARTMENT NEWS!

Here are a few of the latest Arts highlights:

- Check out the art inspired by Lunar New Year, Black History Month, California and more
- Many Band & Guitar performances in Apr & May
- Orchestra's SF Winter Bass Bash 3/24
- Drama Spring Plays 3/29
- APG Dance Showcase 5/21
- Check out Media's Non-Profit Posters

[Click Here to Read  
Newsletter](#)



### Lunar New Year Dragon

A 7th grade Visual Arts class collaboration





MARCH 9

## 2024 INFORMATION AND RESOURCE CONFERENCE



3月9日

9 DE MARZO



**SUPPORT FOR FAMILIES**  
EDUCATION • EMPOWERMENT • EQUITY

**Register Today for Workshops at the  
Support for Families Information  
Resource Conference on March 9th**

Join us March 9, 2024

Registration is now open!

[REGISTER - IN ENGLISH](#) - [REGISTER - IN CHINESE](#) - [REGISTER - IN SPANISH](#)

The Information and Resource Conference is a FREE conference for families of children with disabilities, the professionals who work with them, and community members.

This year's conference will be held at a new location!

- Balboa High School, [1000 Cayuga Ave, San Francisco, CA 94112](#)

For more information: <https://supportforfamilies.org/irc/>



# Asian American Parent Advisory Committee Sign Up!

## Announcement

SFUSD is pleased to announce the launch of a new parent advisory committee the: Asian American Parent Advisory Committee! If you are interested in joining the Asian American PAC please fill out the form below. If you are interested in applying to be a part of the leadership body of this committee, you can do so via the same link below. Please help spread the word to our entire Asian American SFUSD community!

*\*Note: To be considered for leadership you must have a student currently enrolled in a SF Unified school and submit the membership application by **MARCH 15, 2024***

## Scan Here

English Membership Form



Vietnamese Membership Form



Tagalog Membership Form



Chinese Membership Form



# 亞裔美國家長諮詢委員會報名!

## 公告

SFUSD 很高興地宣布成立新的家長諮詢委員會：亞裔美國家長諮詢委員會！如果您有興趣加入亞美 PAC，請填寫下面的表格。如果您有興趣申請成為該委員會領導機構的一員，您可以透過下面的相同連結進行申請。請幫助向我們整個 SFUSD 亞裔美國人社區宣傳！

*\*注意：要考慮擔任領導職務，您必須有一名學生目前就讀於 SF 統一學校，並在 2024 年 3 月 15 日之前提交會員申請*

## 掃描這裡

英文會員表格



越南語會員表格



他加祿語成員表格



中國會員表格





# Asian American Parent Advisory Committee Mag-sign Up!

## Anunsiyo

Ikinalulugod ng SFUSD na ipahayag ang paglulunsad ng isang bagong komite sa pagpapayo ng magulang ang: Asian American Parent Advisory Committee! Kung interesado kang sumali sa Asian American PAC mangyaring punan ang form sa ibaba. Kung interesado kang mag-aplay upang maging bahagi ng lupon ng pamumuno ng komiteng ito, magagawa mo ito sa pamamagitan ng parehong link sa ibaba. Mangyaring tumulong sa pagpapalaganap ng salita sa aming buong komunidad ng Asian American SFUSD!

**\*Tandaan:** Upang maisaalang-alang para sa pamumuno, kailangan mong magkaroon ng isang mag-aaral na kasalukuyang naka-enrol sa isang SF Unified na paaralan at isumite ang aplikasyon ng pagiging miyembro bago ang MARSO 15, 2024

## I-scan Dito

English  
Membership Form



Vietnamese  
Membership Form



Tagalog  
Membership Form



Form ng  
Pagmimiyembro ng  
Tsino



# Ủy ban Cố vấn Phụ huynh Người Mỹ gốc Á Đăng ký!

## Thông báo

SFUSD vui mừng thông báo về việc ra mắt ủy ban cố vấn phụ huynh mới: Ủy ban cố vấn phụ huynh người Mỹ gốc Á! Nếu bạn muốn tham gia PAC của người Mỹ gốc Á, vui lòng điền vào mẫu dưới đây. Nếu bạn quan tâm đến việc đăng ký trở thành thành viên ban lãnh đạo của ủy ban này, bạn có thể thực hiện điều đó thông qua liên kết tương tự bên dưới. Xin hãy giúp phổ biến thông tin này đến toàn bộ cộng đồng SFUSD người Mỹ gốc Á của chúng tôi!

**\*Lưu ý:** Để được xem xét cho vị trí lãnh đạo, bạn phải có một học sinh hiện đang theo học tại trường SF Unified và nộp đơn đăng ký thành viên trước ngày 15 tháng 3 năm 2024

## Quét tại đây

Mẫu thành viên  
tiếng Anh



Mẫu thành viên  
tiếng Việt



Mẫu thành viên  
Tagalog



Mẫu thành viên  
tiếng Trung





# LOVE OUR CITY

## **Arbor Day Tree Planting (D5 Neighborhood Beautification Day)**

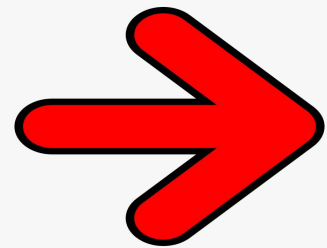
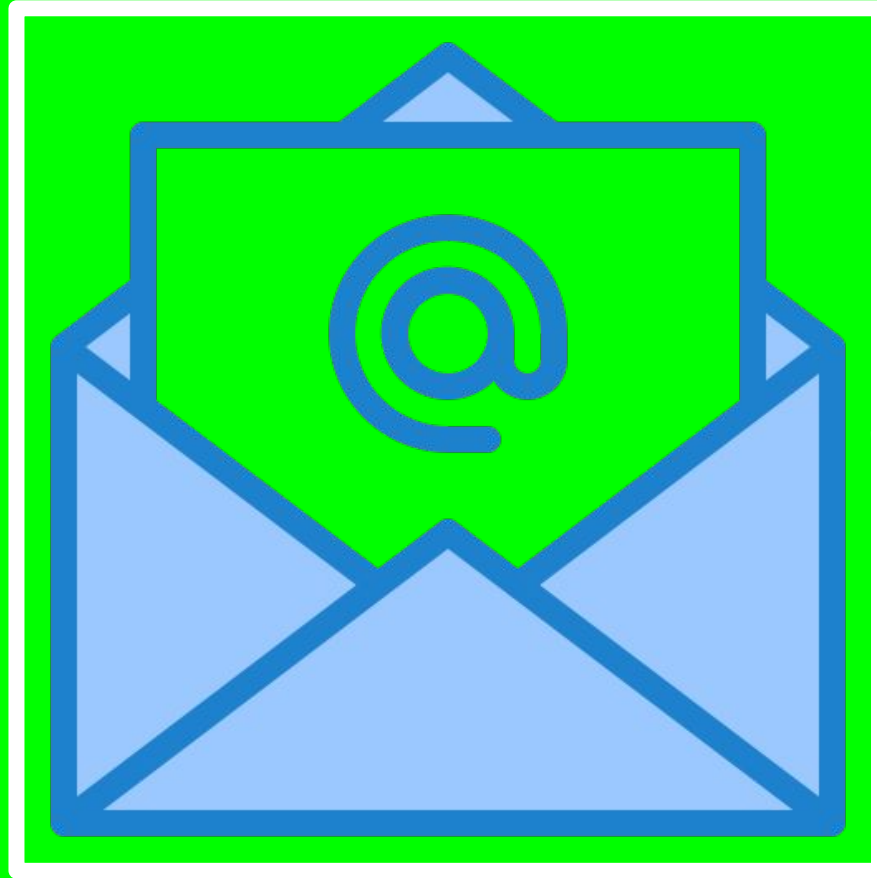
We are pleased to invite you and your family to the Arbor Day Fair. This fun-filled event has exciting hands-on activities and educational opportunities centered around urban environmentalism. We aim to engage and educate participants about sustainable practices that benefit the environment.

- WHAT: Arbor Day Fair
- WHEN: Saturday, March 9, 2024
- WHERE: New Traditions Elementary Schoolyard, 2050 Hayes St, San Francisco, 94117
- HOURS: 9 AM – 1 PM

Volunteer at the neighborhood beautification days to keep San Francisco beautiful through landscaping and gardening projects, graffiti removal, and litter cleanup in our neighborhoods.



# Permit to Leave School Early, School Tardy

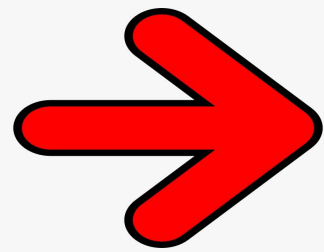


**Email**  
**[404\\_apgattendance@sfusd.edu](mailto:404_apgattendance@sfusd.edu)**

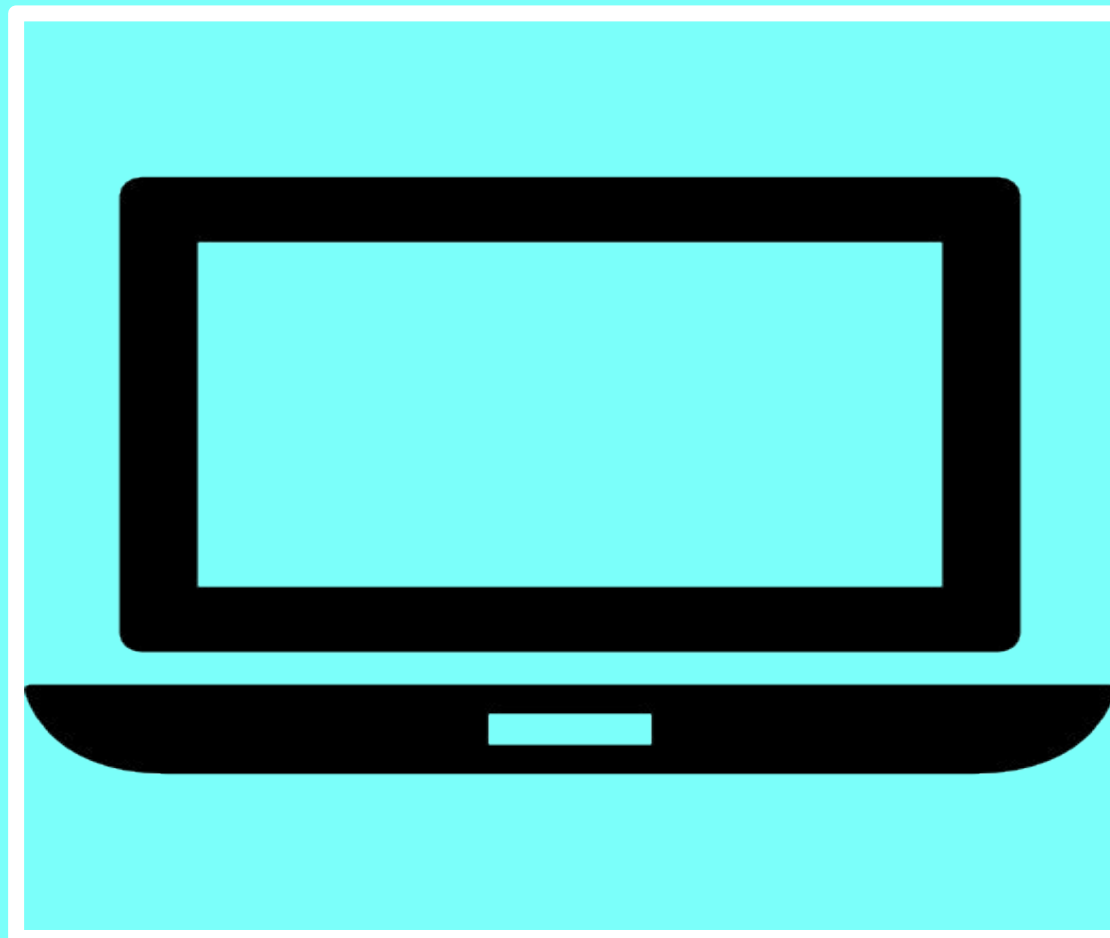
**Student can bring a written  
note from parent/guardian to  
the Counseling Office  
(Room 231)**

# Report an Absence Online

*For One day or Multiple days*



[Click Here for  
Absence Reporting Form](#)



# APG Attendance Policy (part 1)

## Report a Student Absent

For Parent/Guardian Use \*\*\*ONLY\*\*\*

Please complete this online form ONLY to report your Student Absent ALL DAY or MULTIPLE DAYS. Please DO NOT email the student's Counselor for attendance issues. DO NOT use this form to request a Permit to Leave School. For a Permit to Leave School have your student provide a note to the Counseling Office before 9:30am Allow at least 5 days for the report to reflect in the Student's record.

See details for [Valid Excused Absences by CA State Law](#)

## Permit to Leave School

If your student needs to leave school for an appointment they must first get a Permit To Leave School from the Counseling Office. Students WILL NOT be allowed to leave campus without a Permit to Leave School. Please have your student bring a note to the Counseling Office to PICK UP a Permit to Leave School between 9:00AM - 9:30AM The note must have the following information: Student Name and Grade, Date, Time and Reason for Leave, Parent Name & Signature.

If you email your request to [404\\_apgattendance@sfusd.edu](mailto:404_apgattendance@sfusd.edu), your student MUST PICK UP their Permit to Leave School in the Counseling Office between 9:00AM - 9:30AM.

Students with a valid Permit To Leave School will be allowed to leave campus on their own. Parents/Guardians do not need to enter the building if they have provided their student permission to leave school. Students returning from an appointment must come to the Counseling Office to get an Excused Tardy Pass before they return to class.

See details for [Valid Excused Absences by CA State Law](#)

# APG Attendance Policy (part 2)

## Tardy- Late Arrival to School

Any student arriving at school after 9:35am is Tardy and must report to the Counseling Office. It should be noted that being tardy in any amount of minutes beyond the bell is unacceptable and may result in loss of some school privileges or eligibility for attendance incentive recognitions.

### Attendance Codes in Synergy (ParentVue & StudentVue)

- TE = Tardy that has been Excused
- T = Tardy Unexcused
- T-30 = Tardy Unexcused greater than 30 minutes
- A = Absent Unexcused
- E = Absent Excused
- ACT = School Activity (field trips, athletics, school related events)

## Excused Tardy

To Excuse a Tardy, have your student bring a note from a parent/ guardian/ medical provider to the Counseling Office when they arrive at school. The note must have the following information: Student Name and Grade, Date, Valid Reason for Tardy, Parent Name & Signature. Please provide any documentation confirming medical appointments.

See details for

[Valid Excused Absences by CA State Law](#)

## Unexcused Absences

### Definition of Unexcused Absence

Secondary (middle/high): Missing a full day of school, a class period, or being tardy 30 or more minutes within any class period of the school day.

### Unexcused Absences Include:

1. Missing class or school without an excused or approved reason, whether the absence is student or parent/guardian/caregiver-initiated (eg for childcare or household shopping).
2. Absences for which advance approval is necessary and was not obtained before the absence.

### Chronic Absence

In our effort to promote satisfactory attendance, parents may receive calls after any absence, and can expect calls or written notification if “excused” absences become in excess of 10% of the school days. If excused absences or tardies due to illness exceed 10% of school days, the administrator may request medical verification of the need for absence.

[See Details for The Importance of Attendance](#)

# **COVID-19 Updates for Students Only**

On January 9, 2024, the California Department of Public Health released updated COVID-19 isolation guidelines for the general public. The updated CDPH guidance has moved away from recommending five days of isolation. The new recommendation for students is to stay home if they have tested positive or have been diagnosed with COVID-19 until they have NOT had a fever for 24 hours without using fever reducing medication AND other COVID-19 symptoms are mild and improving. The revised guidance and associated documents are now posted on the Find All Guidance (ca.gov)

## **What is staying the same for STUDENTS**

- Students, regardless of vaccination status, are strongly recommended, but not required to follow the CDPH guidance and should stay home if they have tested positive or have been diagnosed with COVID-19.
- Students who have COVID-19 symptoms or who are a close contact of someone with COVID-19 are strongly recommended to follow the CDPH guidelines, and they should isolate if they test positive.
- We will continue the current practice of recommending, not requiring, masks at all SFUSD school sites and central offices.

## **What is changing for STUDENTS**

- The updated CDPH guidance has moved away from recommending five days of isolation. The new recommendation for students is to stay home if they have tested positive or have been diagnosed with COVID-19 until they have NOT had a fever for 24 hours without using fever reducing medication AND other COVID-19 symptoms are mild and improving.

# SFUSD Illness Protocol

## What to do if your student does not feel well?

If your student is exhibiting any of the symptoms below, please have your student stay home and rest.

*Fever of 100.4° F or higher, body chills/shivers	Sore throat	Shortness of breath	Headache	New loss of smell or taste
Nausea or Vomiting	Diarrhea	Body aches	Fatigue	Cough
Pinkeye	Rash	Mouth Sores	Abdominal Pain	Runny Nose

\*For fever: please return to school after 24 hours has passed of being fever-free without medication.

Families may be contacted for further follow up if needed for an ill student. If you are contacted to pick up your sick student, please do so promptly or arrange for them to get home safely immediately. We have limited spaces in our Wellness Center/School for sick students to wait without exposing others.

For more information regarding SFUSD Covid-19 protocol, please visit webpage [HERE](#).

If you have any questions regarding the SFUSD illness or Covid-19 protocol, please visit webpage [HERE](#) or contact our School Nurse, Nurse Judy ([ZhengJ1@sfusd.edu](mailto:ZhengJ1@sfusd.edu)).