

# APG Family Bulletin

10/4/23

A.P. Giannini Middle School  
3151 Ortega Street  
San Francisco, CA 94122  
Main: 415-759-2770  
Counseling/Attendance: 415-759-2773

[A.P. Giannini MS](#)  
[SFUSD](#) \* [PTSA](#)

# Upcoming Events

10/2 - 10/6: Walk & Roll To School Week

10/3 - 10/6: Girls Soccer Tryouts

10/6: Staff Breakfast ([SIGN UP](#))

10/6: Parents Backyard Party Fundraiser ([RSVP](#))

**10/9: No School, Indigenous Peoples Day Holiday**

10/11: Mental Health for Middle Schoolers Workshop ([RSVP](#))

10/19: Opera Together - *The Elixir of Love* @ 11:28 in auditorium. Families are welcome to attend

10/19: Ice Cream Social 5-6pm in APG Garden ([RSVP](#))

10/21: SFUSD Enrollment Fair

10/28: APG Family Beach Bonfire

11/4: Garden Workday 9a-2p – Drop In, All Welcome

11/8: High School Info Night, 5:30-6:30 in APG Auditorium

11/8: PTSA General Meeting, 6:30 – All Welcome

[SFUSD SCHOOL TOUR SIGN-UP LINK IS  
NOW LIVE! SIGN UP HERE](#)

- **Subscribe to the PTSA calendar for event reminders:** [bit.ly/apg-cal](https://bit.ly/apg-cal)
- **Cheer on our Student Athletes, visit [Athletics Instagram](#) for game schedules**



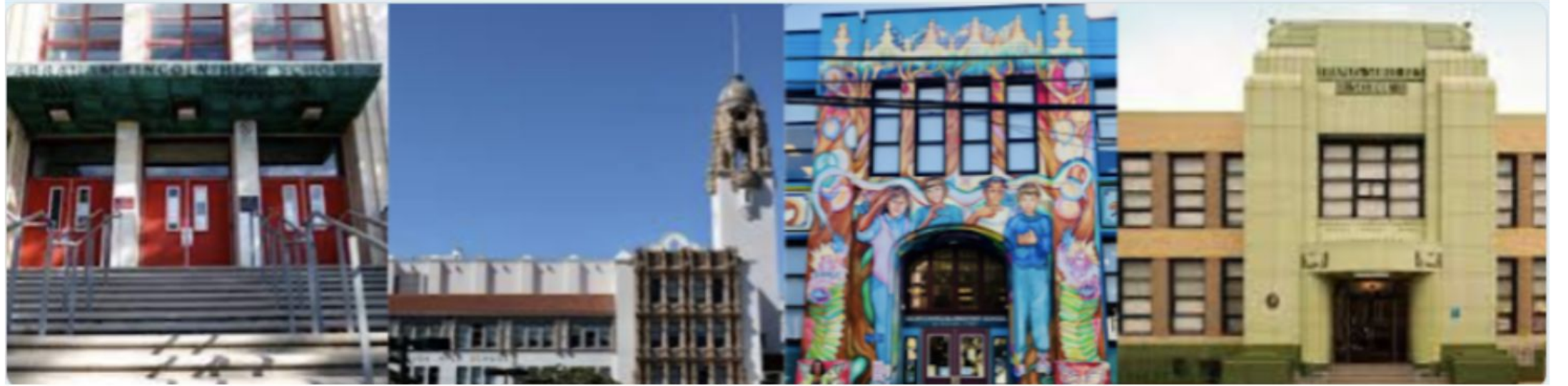


**No School on Monday, October 9th**



Incoming Families looking to  
tour APG  
*and*  
8th Graders looking to tour  
High Schools

**SFSUD SCHOOL TOUR  
SIGN-UP LINK IS NOW  
LIVE! SIGN UP HERE**



## How to Sign Up for a Tour of SFUSD Schools

You can use the forms below to sign up for as many San Francisco public school tours as you want! Click the tour form sign-up link for each school you'd like to visit below and complete the brief form to sign up for a tour of that school.

**Please note that tour dates and times will disappear from the form after the tour is full, since very large tours are disruptive to school instruction. Please fill out the form only one time for each school, as spaces are limited.**

School addresses and contact information can be found at [sfusd.edu/schools/directory](https://sfusd.edu/schools/directory).

### Confirmations:

You will receive a confirmation email with your responses for each school tour you sign up for.

### To cancel or change a tour time:

Click "Edit Response" at the top of your confirmation email and you will be able to change or cancel your tour. Please make sure to cancel or change your tour if you can no longer attend, so that other families are able to tour the school.



# Walk & Roll

to School Week



## October 2-6, 2023

Semana de Caminar y Rodar a la Escuela

歩行與騎行週

أسبوع بدء المشي إلى المدرسة

Linggo ng Paglalakad at  
Manu-manong Transportasyon

Tuần đi bộ & Lăn bánh đến trường

[walksf.org/walkandroll](https://walksf.org/walkandroll)  
[#walkandrollSF](https://twitter.com/walkandrollSF)

Thousands of students across San Francisco will walk, bike, scoot, and roll to school during the week of October 2-6, 2023. The event builds year-long excitement around getting to school in people-powered ways that are good for our health, climate, and communities. Register your school at [walksf.org/walkandroll](https://walksf.org/walkandroll).

# Athletics Announcements

## Giannini Athletics – [SEE MORE INFO HERE](#)

Please make sure to turn in your [physical packet](#) ONLINE to Mr. Cheng or Mr. Alfaro BEFORE the tryout dates in order to be eligible to try out for sports teams. **Physicals should be submitted electronically using [homecampus.com](https://homecampus.com) online for our APG athletics forms.**



HOME CAMPUS

## APG Girls Soccer Team Tryouts - Week of 10/3-10/6

**Bring: Cleats, Shin guards, Socks to cover shin guards, shorts or training pants (no jeans), water**

Wednesday 10/4 7:30 – 9:00 AM 7th grade (team-based play) – South Sunset Soccer Field

Wednesday 10/4 2:30 – 4:00 PM 6th grade (individual play) – West Sunset Soccer Field

Thursday 10/5 7:30 – 9:00 AM 6th grade (team-based play) – South Sunset Soccer Field

Thursday 10/5 4:00 – 5:10 PM 8th grade (team-based play) – West Sunset

Friday 10/6 4:00 – 5:10 PM 6/7/8th grade by invitation – West Sunset

## APG Athletics 202-2024 Google Classroom (for students)

Join the [Giannini Athletics Google Classroom](#) for athletics info and updates all year. The class code is: **jefixvf**;

## APG Athletics Website & Tryouts Information for All Sports This Year

For more information regarding Giannini Athletics, please visit: [APG Athletics Website](#)

Tryouts Information - [APG Athletics Tryout Information](#)

Questions? Email [Mr. Cheng](#) or [Mr. Alfaro](#)

**Congrats Fall Athletes!**

**Girls Softball** finished the season 5-0-1, losing to Aptos 11-8 in the Quarterfinals. .

**The Baseball Team** had a 6-2 season and made it to the Semifinals, losing to Aptos 2-1.

**Boys Soccer** finished in 5th place and just missed the playoffs with a 3-2-2 record.

*Thanks to everyone who came out to cheer our teams.*

***Go Jaguars!***

**Please visit the**  
**APG Athletics**  
**Instagram Account**



# We would love MORE TREATS donated to our Staff Breakfast this Friday, October 6th!

Once every month APG Families provide a delicious breakfast buffet for our amazing teachers & staff. Help show your support and appreciation by dropping off something tasty for them.

**Thank you!**

**SIGN UP HERE**

**[signup.com/go/kEyRtrS](https://signup.com/go/kEyRtrS)**

*Next Staff Breakfasts:*

November 3, December 1, January 10, February 7,  
March 6, April 5, and May 3





**FUNdraiser Alert!**

# PARENTS BACKYARD PARTY

Friday October 6<sup>th</sup>, 6:30-10:30pm

APG Parent, Jordan O'Brien, invites you to mix, mingle, build community, listen to great music and raise money for APG!

**[RSVP]**

- Where: The Greenhouse in a Cole Valley backyard
- Friday, October 6th, 6:30pm to 10:30pm
- Performer: [Kacie Hill \(youtube\)](#) w/ opener TBD
- All proceeds go to AP Giannini's PTSA/Jag Fund
- Cost: \$25-\$50, per person
- Please Venmo @jordan-obrien-1
- \*Adults Only (ages 21+) \* Please find a sitter for the kids!

*More details as the date approaches.*

*There is room for 80 guests and will sell out, so don't wait*

Questions? Email [jordanjobrien@gmail.com](mailto:jordanjobrien@gmail.com)





AP Giannini Middle School Workshop

# Mental Health for Middle Schoolers

with APG Social Worker Allison Dean

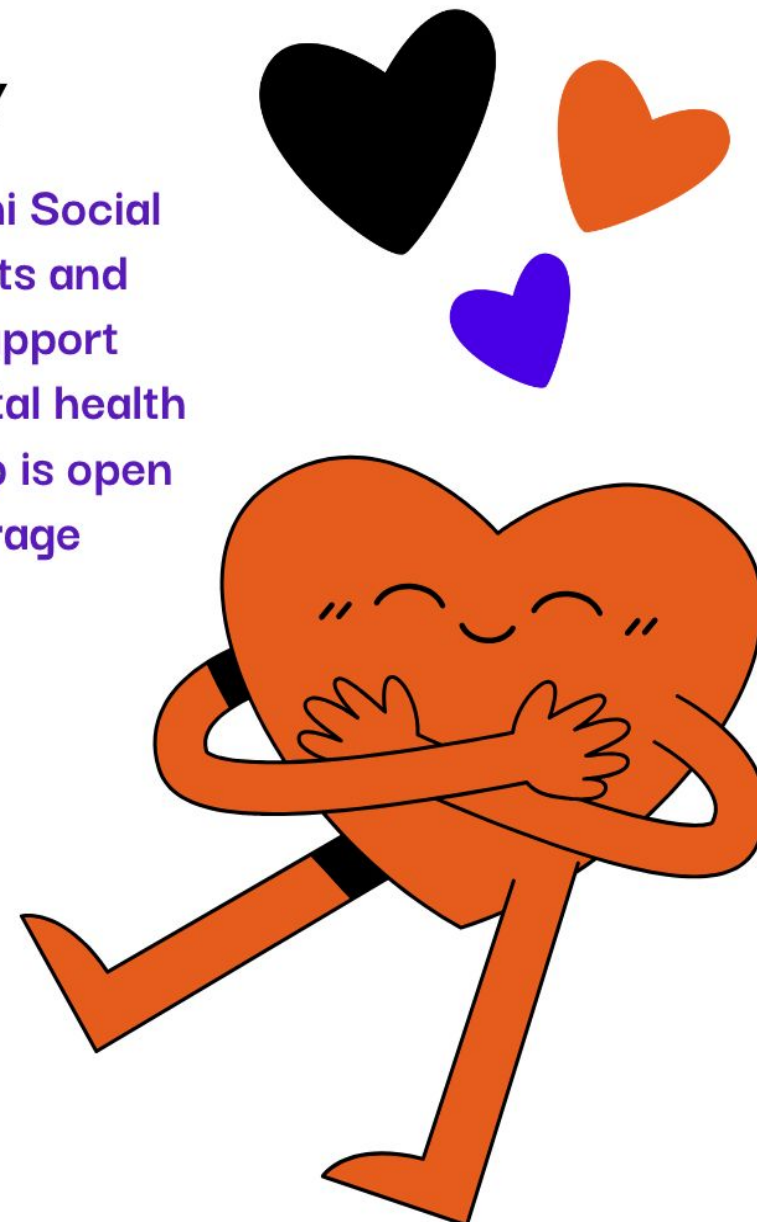
WEDNESDAY, OCTOBER 11, 2023

5:00 TO 6:00 PM

AP GIANNINI LIBRARY

Allison Dean, our AP Giannini Social Worker, will be giving parents and caregivers tips on how to support their middle schooler's mental health and wellness. This workshop is open to all families and we encourage students to attend as well!

RSVP Here



Don't miss this helpful workshop hosted by our  
**APG Social Worker,**  
**Ms. Dean!**

**RSVP**



# At APG on October 19th, 11:28am, Auditorium

Opera Guild / Education Programs

## Opera Together

Opera Together live for grades 4-12 -- *The Elixir of Love*!

This fall students come together with professional artists to perform a 50-minute reduction of Donizetti's classic comedic opera, *The Elixir of Love*. Masterfully designed for young audiences, the English language production features professional singers and a pianist alongside your own students in speaking and acting roles, and an optional chorus of any size. Students memorize lines, music, and staging in advance, are coached by artists in dress rehearsal adding props, costumes, and scenery, and perform for the school and community. This program requires a champion at the school to help guide the students in preparation.





AP GIANNINI MIDDLE SCHOOL

# ICE CREAM SOCIAL

THURSDAY, OCTOBER 19, 2023  
5:00 TO 6:00 PM

APG GARDEN

Join us in our beautiful garden for  
ice cream and ice breaker  
activities! All are welcome!

RSVP HERE



Join us in the garden for  
ice cream and ice breaker  
activities! All families are  
welcome!

[RSVP Here](#)





[sfusd.edu/fair](https://sfusd.edu/fair)

Join us!

2024-2025  
SFUSD PREK-12  
ENROLLMENT FAIR

October 21, 2023

10a-2p

2355 Folsom Street





DONATE TO THE  
JAG FUND

Be the  
sunshine

FOR THOSE  
AROUND YOU.

[TINYURL.COM/APGdonate](https://tinyurl.com/APGdonate)

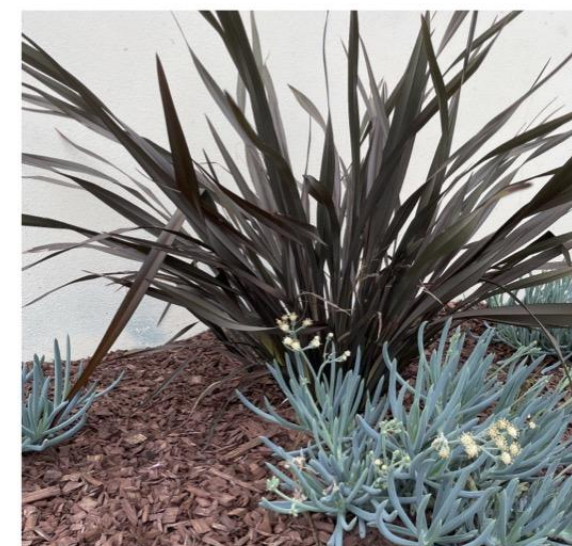


CLICK TO

**DONATE TODAY**

## Did You Know?

The APG Jag Fund supports the beautification of A.P. Giannini Middle School.



The school looks fantastic, and just in time for Fall School Tours. The APG Jag Fund made it happen.

Go Jaguars! Support APG:

[tinyurl.com/APGdonate](https://tinyurl.com/APGdonate)

The school beautification project began last year. The new drought-tolerant plantings look amazing and add to the learning environment. The project coincides with the completion of much of the construction and modernization of the school facilities.





**New FUNdraiser Alert!**

# AUTUMN BAKE SALE!

Local (and APG parent-owned) bakery  
**Sweet & Nutty Confectionery**  
is partnering with APG for a SWEET fundraiser!

Order treats like Banana Bread, Baklava & CakePops - with vegan & original options - and **20% of the proceeds will go to APG.**

Your treats will be delivered on your choice of day:

[Order](#) by 10/26/23 to pick up on 10/31/23

[Order](#) by 11/13/23 to pick up on 11/17/23

Please download and fill out the [order form](#) and send it to [sweetandnuttyconfectionery@gmail.com](mailto:sweetandnuttyconfectionery@gmail.com)

You can pay by venmo, cash or check. (details on the [order form](#))

*Pick up at APG on your chosen day from 7:30-8 or 8:45-9:30*







**RON MACHADO**  
ARTS DEPARTMENT DIRECTOR

### Citywide Youth Arts Festival- April 27, 2024

We had many great successes last April with the return of the newly structured Citywide Youth Arts Festival and we also have some areas that need refining (including, but not limited to staff compensation increases, the staff model, student permission forms, and equipment transportation). We are excited to grow and improve from our learnings from our 1st iteration of the Festival in this format and we also have some more immediate items that need to be addressed as soon as we can do so.

For starters, Shannon Gerrity was our Festival Lead last year and she has decided to pass the torch that she lit so well last year. We are extremely fortunate to be able to build upon the foundation that she has laid for us. Thank you to Shannon for her hard work and dedication to this Festival!

Moving forward, we are considering various options for staffing and are reaching out to our arts community to see who may be available and interested in taking on the role of Festival Lead or Festival Assistant Lead. Currently, we are considering all options for staff, including contracting with one of our CBOs, as we need to get started on the planning process as soon as possible. If you are interested in learning more about what the Festival Lead or Assistant Lead role would entail and have the availability to take on such a role, please complete [this brief interest form](#) so we can set up a time to meet with you to discuss the possibility. [Here is a job description](#) for your review.

### Arts Info and Data

We are working to collect various information and data about our art programs in SFUSD. Many of the art teachers in the district participated in a survey from the Mr. Holland's Opus Foundation last January and the information from that survey is still being analyzed and disaggregated and should come back to us within the next month. We are hopeful that the information gathered from the perspective of our PK-12+ art teachers will help us to improve our offerings for our students from our department and our teachers. Please be on the lookout for this information! Some (not all) other data points we are working on include:

- **Number of high school sequential art courses coded as Honors or Advanced Placement (AP):** This will allow us to explore various possibilities in how we code our course titles in Synergy and determine if we can offer more AP and/or Honors Courses at sites and thus attract more BIPOC students with a GPA boost for college admissions.
- **Number of Elementary Art Teachers at fewer sites:** It has been our department's goal to decrease the number of schools our elementary teachers are placed at so they can have more access to the students at the sites they are assigned, fewer overall students to teach (5 classes per day, 22 students per class, 5 schools per week= too many students), and also so they can plant themselves into the community to build stronger relationships and have a greater overall positive impact.
- **Breakdown of school art discipline offerings:** Providing a macro view of all the programs that our sites offer while also being able to delve into the micro and examine which art disciplines individual schools are able to offer and which they may need more to provide our students with experience in all of the art disciplines .
- **Student survey data:** We will be facilitating interviews to gather firsthand qualitative data from our students while also administering surveys will help us to continue improving our art offerings for the end users, our students.

## Ron's Note



# INSIGHTS II ARTS & CULTURE

SAN FRANCISCO UNITED SCHOOL DISTRICT ARTS NEWS

NO. 2  
OCTOBER  
2023-2024



A YEAR OF  
CONNECTING  
&  
RESPONDING

FEATURING  
UPCOMING  
EVENTS,  
ARTISTS &  
INFLUENCERS  
IN THE CITY OF  
SAN  
FRANCISCO

CELEBRATING  
PERFORMANC  
E AND VISUAL  
ARTS IN OUR  
COMMUNITIES.

**SFUSD ARTS DEPARTMENT UPDATES**

**CLICK HERE TO READ OCTOBER, 2023  
NEWSLETTER**





**SFUSD** SAN FRANCISCO  
PUBLIC SCHOOLS

**SAVE THE DATE**

# BOARD OF EDUCATION COMMUNITY CONVERSATIONS

**Saturday, Sept. 30, 2023**

10:30 a.m.-12:00 p.m.

Paul Revere (PreK-8) School  
555 Tompkins Ave., SF, CA 94114

**Tuesday, Oct. 3, 2023**

5:30-7:00 p.m.

Lawton Alternative School  
1570 31 Ave., SF, CA 94122

**Thursday, Oct. 5, 2023**

5:30- 7:00 p.m.

Virtual session on Zoom  
Link to come

The Board of Education is committed to engaging community members in the kind of two-way dialogue that can't be accomplished in regular board meetings.

To that end, this is a first in a series of community conversations to occur at regular intervals throughout SY 23-24. The purpose of these first meetings is to discuss: Board Governance.

Light refreshments and interpretation  
will be provided.



**SFUSD** SAN FRANCISCO  
PUBLIC SCHOOLS

請預留時間參加

## 教育委員會社區對話

日期：2023年9月30日（星期六）

時間：上午10時30分至中午12時

地點：Paul Revere  
（幼稚園至8年級）學校

地址：555 Tompkins Ave., SF, CA 94114

日期：2023年10月3日（星期二）

時間：傍晚5時30分至7時

地點：Lawton學校

地址：1570 31st Ave., SF, CA 94122

日期：2023年10月5日（星期四）

時間：傍晚5時30分至7時

地點：Zoom網路會議  
將提供會議鏈結

教育委員會致力讓社區成員參與雙向對話，這些對話有時無法在教委會例會中完成。

故此，我們將在23-24學年期間展開一系列社區對話。這是本學年系列會議中的首批會議，目的是討論“教委會管治”。

屆時將提供茶點和傳譯服務。



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PUBLIC SCHOOLS

**RESERVE ESTA FECHA**

## CONVERSACIONES COMUNITARIAS DE LA JUNTA DE EDUCACIÓN

**Sábado, 30 de septiembre del 2023**

10:30 a.m.-12:00 p.m.

Escuela Paul Revere (PreK-8)  
555 Tompkins Ave., SF, CA 94114

**Martes 3 de octubre del 2023**

5:30-7:00 p.m.

Escuela Alternativa Lawton  
1570 31st Ave., SF, CA 94122

**Jueves 5 de octubre del 2023**

5:30- 7:00 p.m.

Sesión virtual en Zoom  
El enlace estará disponible próximamente

La Junta de Educación está comprometida a que los miembros de la comunidad participen en el tipo de diálogo bidireccional que no se puede lograr en las reuniones regulares de la Junta.

Con ese fin, esta es la primera de una serie de conversaciones comunitarias que se llevarán a cabo a intervalos regulares durante el año escolar 2023-2024. El propósito de estas primeras reuniones es dialogar acerca de: Gobernación de la Junta de Educación.

Se proporcionarán refrigerios ligeros e interpretación.

**INFO ON WEBSITE**





**SFUSD** SAN FRANCISCO  
PUBLIC SCHOOLS

## JOIN OUR RESOURCE ALIGNMENT DISTRICT ADVISORY COMMITTEE

- **Do you want to help align SFUSD's resources to our student outcome goals?** Apply to join our Resource Alignment District Advisory Committee!

- **Welcome to Apply:** Parents, teachers, school administrators, labor representatives, business community, community based organizations, neighborhood associations, land use experts.

- **¿Quiere ayudar a alinear los recursos del Distrito Escolar Unificado de San Francisco con las metas de resultados de nuestros estudiantes?** ¡Solicite unirse a nuestro comité asesor del distrito de alineación de recursos!

- **Bienvenidos a aplicar:** padres, maestros, administradores escolares, representantes laborales, comunidad empresarial, organizaciones comunitarias, asociaciones de vecinos, expertos en uso de la tierra.

- **您想幫助三藩市聯合校區調整資源以實踐我們對學生定立的目標嗎?**  
申請加入我們的資源調整諮詢小組委員會！

- **歡迎各界人士申請：**家長、教師、學校管理人員、勞工代表、企業界、社區組織、鄰裡協會、土地規劃專家。

**Learn more and apply now:**

**Obtenga más información y presente su solicitud ahora:**

**了解更多並立即申請：**

**SFUSD.EDU/DAC**

**DEADLINE TO APPLY: October 10, 2023 at 12:00 p.m.**

**Fecha límite para aplicar: 10 de octubre de 2023 a las 12:00 p.m.**

**申請截止日期：2023 年 10 月 10 日 中午 12:00**

## [INFO ON WEBSITE - CLICK HERE](#)

The DAC will consist of 11 members that represent the diversity of the district's community, including parents/guardians, students, teachers, administrators, community organization partners to SFUSD, labor partners, land use experts, business community members, and neighborhood association or other affiliations representing landowners and/or renter interests.

Meetings will be held in person, at least monthly. All meetings will follow the Brown Act, which means they will be open to the public with materials publicly available. Participants' personal contact information will be confidential.

**If you are interested in applying to serve on the  
DAC, please [fill out this application](#). The deadline to  
apply is October 10, 2023 at 12:00 pm.**





**SFUSD** SAN FRANCISCO  
PUBLIC SCHOOLS

**SAVE THE DATE**

# SCHOOL SITE COUNCIL FALL SUMMIT

**Saturday October 14th, 2023**

**8:30am - 1pm**

**Everett Middle School**

**450 Church St, San Francisco, CA 94114**

Current School Site Council parents/guardians,  
SFUSD Parent advisories members and Educational  
Partners can join this event to:

- Learn how the community can engage in and support effective governance to improve student outcomes
- Share best practices for effective school community partnership

**Keynote by AJ Crabill**  
**Council of Great City Schools**

**RSVP today! [bit.ly/SSCFallSummit](https://bit.ly/SSCFallSummit)**

**Interpretation provided**



**CLICK HERE FOR MORE  
INFORMATION**



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PUBLIC SCHOOLS

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## CUMBRE DE OTOÑO DEL CONSEJO DIRECTIVO ESCOLAR

**Sábado 14 de octubre del 2023**

**8:30 a.m. - 1 p.m.**

**Escuela Intermedia Everett**

**450 Church St, San Francisco, CA 94114**

Los padres/tutores legales participando actualmente en un Consejo Directivo Escolar, los padres miembros de grupos asesores y los socios educativos del SFUSD pueden unirse a este evento para:

Informarse sobre cómo puede participar la comunidad, y como apoyar un gobierno eficaz para mejorar los resultados estudiantiles

Compartir las mejores prácticas para una asociación eficaz entre la escuela y la comunidad.

**Discurso de apertura de AJ Crabill**  
**Consejo de las Mayores Escuelas Urbanas**

**Confirme su asistencia:**

**[bit.ly/SSCFallSummit](https://bit.ly/SSCFallSummit)**

**Se proporcionará interpretación**



**SFUSD** SAN FRANCISCO  
PUBLIC SCHOOLS

**請預留日期**

## 校務決策委員會高峰會

**日期：2023年10月14日 (星期六)**

**時間：上午8時30分至下午1時**

**地點：Everett初中**

**地址：450 Church St, San Francisco, CA 94114**

現任校務決策委員會家長/監護人、SFUSD家長諮詢委員會成員及教育夥伴可通過參加該活動來：

了解社區如何參與有效管治，從而改善學生成果

分享有效學校社區合作的最佳做法

**特邀演講嘉賓：AJ Crabill**

**卓越城市學校理事會 (Council of Great City Schools)**

**稍後提供: [bit.ly/SSCFallSummit](https://bit.ly/SSCFallSummit)**

**屆時將提供傳譯服務**





Las Prioridades de planificación capital del SFUSD se crearon con aportes de las familias y el personal y se registraron en el Plan Maestro de Instalaciones de 2023. Estas prioridades ayudarán a transformar las experiencias de los estudiantes al crear:

- **Espacios cómodos y atractivos** que hacen que todos los estudiantes se sientan valorados y respetados en la escuela.
- **Entornos escolares modernos** que inspiran la curiosidad y el entusiasmo de los estudiantes por aprender.
- **Escuelas seguras** totalmente equipadas para proteger a nuestros estudiantes y comunidades escolares.

Para permitir que el SFUSD implemente su Plan de Capital, presentaremos una medida de Bonos ante los votantes en marzo de 2024. Sus comentarios informarán nuestros siguientes pasos.

Planeamos presentar más información a su comunidad escolar.  
Complete la encuesta antes del 20 de octubre para que podamos leer sus comentarios antes de nuestra próxima actualización.

舊金山聯合學區 (SFUSD) 的資金規劃優先事項是經由家庭和教職員工的共同參與所制定的, 並已記錄在 2023 年學校設施總體規劃中。以下這些優先事項將有助於改變學生的學習體驗:

- 舒適、引人入勝的學習空間, 讓每一位學生在學校都受到重視和尊重
- 先進的學校環境, 激發學生的好奇心和對學習的熱情
- 完備的安全措施, 保護我們的學生和學校社區

為了讓舊金山聯合學區能夠實施我們的資金規劃, 我們計劃在 2024 年 3 月向選民推出一項債券提案。您的反饋將對我們下一步的行動至關重要。

我們計劃向您的學校社群提供更多資訊。  
請在 10 月 20 日前完成問卷, 這樣我們在下次更新前能閱讀到您的評論!

SFUSD's Capital Planning Priorities were created with families and staff input and recorded in the 2023 Facilities Master Plan. These priorities will help transform students' experiences by creating:

- **Comfortable, engaging spaces** that make all students feel valued and respected at school.
- **Modern school environments** that inspire student curiosity and enthusiasm for learning.
- **Safe schools** fully equipped to protect our students and school communities.

To enable SFUSD to implement our Capital Plan, we are placing a Bond measure before voters in March 2024. Your feedback will inform our next steps.

We plan to present more information to your school community.  
Please complete the survey before Oct 20 so that we can read your comments before our next update!

Aprende más en  
[sfusd.edu/bond](https://sfusd.edu/bond)  
o escanee el código QR

如欲瞭解更多資訊, 請前往  
[sfusd.edu/bond](https://sfusd.edu/bond)  
或掃描 QR code

Learn more at  
[sfusd.edu/bond](https://sfusd.edu/bond)  
or scan QR code



**SEGURO  
MODERNO  
CÓMODO**

**安全  
先進  
舒適**

**SAFE  
MODERN  
COMFORTABLE**

Estamos planificando mejoras en las instalaciones escolares para los próximos diez años

我們正在籌備未來十年的學校設施改善計畫

We're planning school facilities improvements for the next ten years

SAN FRANCISCO  
PUBLIC SCHOOLS

¡Ayúdanos a planificar  
el próximo bono!

請協助我們籌劃下一  
次的債券計畫!

Comparta sus comentarios  
sobre las mejoras que desea  
enviando **ARREGLAR** al  
**415-881-8535** del 20 de  
septiembre al 20 de octubre.

透過在 9 月 20 日至 10 月 20  
日期間發送簡訊“固定”至  
**415-881-8535**, 告訴我們  
您希望改進的意見。

Help us plan for the next bond!

Share feedback on improvements you  
want by texting **FIX** to **415-881-8535**  
from Sept 20-Oct 20.





# APG Attendance Policy (part 1)

## Report a Student Absent

For Parent/Guardian Use \*\*\*ONLY\*\*\*

Please complete this online form

**ONLY** to report your Student Absent **ALL DAY** or **MULTIPLE DAYS**. Please **DO NOT** email the student's Counselor for attendance issues. **DO NOT** use this form to request a Permit to Leave School. For a Permit to Leave School have your student provide a note to the Counseling Office before 9:30am. Allow at least **5 days** for the report to reflect in the Student's record.

See details for [Valid Excused Absences by CA State Law](#)

## Permit to Leave School

If your student needs to leave school for an appointment they must first get a **Permit To Leave School from the Counseling Office**. Students **WILL NOT** be allowed to leave campus without a Permit to Leave School. Please have your student bring a note to the **Counseling Office** to **PICK UP a Permit to Leave School between 9:00AM - 9:30AM**. The note must have the following information: Student Name and Grade, Date, Time and Reason for Leave, Parent Name & Signature.

If you email your request to the Attendance Clerk Stacey Dawson at [dawsons@sfusd.edu](mailto:dawsons@sfusd.edu) your student **MUST PICK UP their Permit to Leave School in the Counseling Office between 9:00AM - 9:30AM**.

Students with a valid **Permit To Leave School** will be allowed to leave campus on their own. Parents/Guardians do not need to enter the building if they have provided their student permission to leave school. Students returning from an appointment must come to the **Counseling Office** to get an **Excused Tardy Pass** before they return to class.

See details for [Valid Excused Absences by CA State Law](#)



# APG Attendance Policy (part 2)

## **Tardy- Late Arrival to School**

Any student arriving at school **after 9:35am** is **Tardy** and must report to the **Counseling Office**. It should be noted that being tardy in any amount of minutes beyond the bell is unacceptable and may result in loss of some school privileges or eligibility for attendance incentive recognitions.

### **Attendance Codes in Synergy (ParentVue & StudentVue)**

- TE = Tardy that has been Excused
- T = Tardy Unexcused
- T-30 = Tardy Unexcused greater than 30 minutes
- A = Absent Unexcused
- E = Absent Excused
- ACT = School Activity (field trips, athletics, school related events)

## **Excused Tardy**

To Excuse a Tardy, have your student bring a note from a parent/ guardian/ medical provider to the **Counseling Office** when they arrive at school. The note must have the following information: Student Name and Grade, Date, Valid Reason for Tardy, Parent Name & Signature. Please provide any documentation confirming medical appointments.

See details for  
**[Valid Excused Absences by CA State Law](#)**

## **Unexcused Absences**

### Definition of Unexcused Absence

Secondary (middle/high): Missing a full day of school, a class period, or being tardy 30 or more minutes within any class period of the school day.

### Unexcused Absences Include:

1. Missing class or school without an excused or approved reason, whether the absence is student or parent/guardian/caregiver-initiated (eg for childcare or household shopping).
2. Absences for which advance approval is necessary and was not obtained before the absence.

### Chronic Absence

In our effort to promote satisfactory attendance, parents may receive calls after any absence, and can expect calls or written notification if “excused” absences become in excess of 10% of the school days. If excused absences or tardies due to illness exceed 10% of school days, the administrator may request medical verification of the need for absence.

**[See Details for The Importance of Attendance](#)**



# SFUSD Illness Protocol

## What to do if your student does not feel well?

If your student is exhibiting any of the symptoms below, please have your student stay home and rest. For fever: please return to school after 24 hours has passed of being fever-free without medication.

Fever of 100.4° F or higher, body chills/shivers	Sore throat	Shortness of breath	Headache	New loss of smell or taste
Nausea or Vomiting	Diarrhea	Body aches	Fatigue	Cough
Pinkeye	Rash	Mouth Sores	Abdominal Pain	Runny Nose

Families may be contacted for further follow up if needed for an ill student. If you are called to pick up your sick student, please do so promptly or arrange for them to get home safely immediately. We have limited spaces in our Wellness Center/School for sick students to wait without exposing others.

If you have any questions regarding the SFUSD illness protocol, please visit webpage [HERE](#) or contact our School Nurse, Judy ([ZhengJ1@sfusd.edu](mailto:ZhengJ1@sfusd.edu)).