

# Bell Schedule

Period	Regular Schedule	Wednesdays*	Conference Week (including Wed.)
<b>First Bell</b>	9:10	9:45	9:10
<b>HR</b>	9:15–9:25	9:50–10:00	9:15–9:25
<b>1°</b>	9:30–10:19	10:05–10:46	9:30–10:09
<b>2°</b>	10:24–11:13	10:51–11:32	10:14–10:53
<b>3°</b>	11:18–12:07	11:37–12:18	10:58–11:37
<b>Lunch</b>	12:07–12:53	12:18–1:07	11:37–12:21
<b>5°</b>	12:58–1:47	1:12–1:53	12:26–1:05
<b>6°</b>	1:52–2:41	1:58–2:39	1:10–1:50
<b>7°</b>	2:46–3:35	2:44–3:25	1:55–2:35

\*Late Start for CPT (Common Planning Time) is each Wednesday except during parent-teacher conference weeks.

## Contact Information

A.P. Giannini Middle School  
3151 Ortega Street  
San Francisco, CA 94122

**Main Office:** 415-759-2770  
**Counseling Office:** 415-759-2773  
**Beacon Office:** 415-205-1282  
**Wellness Center:** 415-242-2548

Tai-Sun Schoeman, Principal  
[schoemant@sfusd.edu](mailto:schoemant@sfusd.edu)  
(8th grade administrator)

Gloria Minjares, Assistant Principal  
[minjaresg@sfusd.edu](mailto:minjaresg@sfusd.edu)  
(7th grade administrator)

Elena Rosen, Assistant Principal  
[rosene@sfusd.edu](mailto:rosene@sfusd.edu)  
(6th grade administrator)

PTSA President  
[pts@apgsf.com](mailto:pts@apgsf.com)

# APG New Student Handbook 2019-20

**A.P. GIANNINI MIDDLE SCHOOL  
SAN FRANCISCO, CA**

# FAQs

## Cell Phone Policy

Students are not permitted to use cell phones during school hours but may turn them on after the bell rings at the end of the school day. Anyone who needs to contact students during school hours should call the Counseling Office at **415-759-2773**.

## Lockers

You will be assigned two lockers in August: a P.E. locker and a hallway locker. Students need two combination locks for their lockers (dual lock sets with one combination are recommended). Locks funded by the PTSA will be supplied to students who don't have them. More information about lockers will be sent home by your homeroom teacher after school starts.

## Supplies

During your first week of school, each teacher will let you know what supplies you'll need for their class. It's always good to come to school on your first day with paper, pencils and/or a pen.

## P.E. Uniforms

P.E. uniforms are worn daily during P.E. class and should be washed weekly at home. No showers are available at school. The PTSA provides one free uniform for each new student. Additional uniforms may be purchased from your P.E. teacher.

## APG Gear

APG tees, sweatshirts, sweatpants and other items are available for purchase at most PTSA events, in the main office and on the PTSA website at **<https://apgsf.com/shop>**. Though not required, APG sweatshirts and sweatpants can be worn to P.E. class.

## Wellness Center

The APG Wellness Center is staffed by Judy Zheng, our School District Nurse, and Emilie Kim, our School Social Worker. They are both available full time and are eager to help with the transition to middle school. They host a number of staff and student wellness events throughout the year. Look for the Wellness Center newsletter and other announcements on the school website. To contact the Wellness Center:

Judy Zheng  
x3052 – zhengj1@sfusd.edu

Emilie Kim  
x3221 – kime@sfusd.edu

**Office:** 415-242-2548

## Parent Teacher Student Association (PTSA)

The PTSA helps to organize community events and fundraises to support critical programs at our school. We're also here to answer any questions that may come up as you settle into middle school.

Visit our website and Facebook page for more information, subscribe to our Google calendar so you don't miss important dates, and join our Google group to stay current on issues affecting the APG community (PTSA membership not required).

**<https://apgsf.com>**

**Facebook:** <https://facebook.com/APGSF>

**Google Calendar:** <https://apgsf.com/calendar>

**Google Group:** <https://apgsf.com/subscribe>

**Donate to APG:** <https://apgsf.com/give>

**Email:** [ptsa@apgsf.com](mailto:ptsa@apgsf.com)

## Ortega Library

The Ortega branch of the Public Library is next to APG:

3223 Ortega Street  
Phone: 415-355-5700  
<https://sfpl.org/ortega>

# Additional Resources

## Restorative Practices/Conflict Resolution

If you are having problems with peer relationships, please contact your grade level counselor, the Dean, or any adult on campus. Restorative Practices is based on a philosophy of community-centered conflict resolution using respect and the formation of positive relationships, to reduce harm and foster personal growth.

## Counseling Office

**Office hours:** 8:10am–4:00pm

**Counseling Office**  
415-759-2773

**Attendance/Counseling Secretary**  
Shanay Franklin  
x3130

**Class of 2022/6th Grade Counselor**  
Mr. Joaquin Jang  
x3127 – jangj1@sfusd.edu

**Class of 2021/7th Grade Counselor**  
Ms. Allyson Lau  
x3131 – laua3@sfusd.edu

**Class of 2020/8th Grade Counselor**  
Ms. Elena Carnes  
x3331 – carnese@sfusd.edu

**Dean**  
Jonah Backstrom  
x3137 – backstromj@sfusd.edu

## Late Arrivals/Absences

**If you are tardy:** Please report to the Counseling Office upon your arrival.

**If you are late or absent due to illness or a medical appointment:** When you return to school, please bring a note from your parent/guardian or doctor to the Counseling Office so your tardiness/absence can be excused. Place it in the box on Ms. Franklin's desk. The note must include the following:

- Your name, grade, and homeroom number
- The dates and reason you were absent
- The signature and phone number of your parent/guardian

## Late Start Wednesdays

All APG staff have Common Planning Time (otherwise known as CPT) every Wednesday 8:30–9:30am. The school schedule is a late start day, which means students begin school at 9:45am. The yard usually opens at 8:30am. Other options include attending Journalism Club, Garden Club, and Let's Get Movin' and Kinecting in the cafeteria.

## Clubs

Most clubs meet during lunch, but some meet before or after school. Clubs change from year to year, but they currently include:

6th Grade Game Day	Future Feminists	Leadership	School Improvement
APG Rock Club	Game Club	Movin' & Kinecting	Slay Girls
Cheerleading*	Garden Club	Musical	Sports*
Chess Club	Girls Group	Philosophy	Study Center*
Computer & Gaming*	Handbells	Robotics	Writing
Diversity Club	Journalism*	Running	Yow Pow Wow
Extreme Sports	Korean Language & Culture		

\*APG Beacon programs open to all students

# Enrichment Programs

## Athletic Team Tryouts and Information

Athletic teams at APG include Baseball, Boys Basketball, Boys Soccer, Girls Softball, Girls Basketball, Girls Soccer, Girls Volleyball, and Coed Track. The Athletics section of the school website includes a page for each team, as well as tryout information.

Tryout dates are also announced during Physical Education classes and individual coaches provide practice schedules.

For more information about Giannini Athletics, please visit the Athletics homepage at <https://apg-sfusd-ca.schoolloop.com/athletics>. For more information about Athletic Academic Association middle school sports and specific game schedules, see <http://www.cisf.org/middle-school.html>.

**Note:** Fall sports (Baseball, Boys Soccer, and Girls Softball) tryouts start on the first or second day of school! Please have your physical forms ready to hand into Chris Cheng (Athletic Director) on the first day of school. Download, print, sign, and copy the forms from <https://apg-sfusd-ca.schoolloop.com/physicalforms>.

## APG Beacon – Before, During, and After School

The APG Beacon exists to support all APG students with before, during, and afterschool services, behavioral health support, parent engagement opportunities, and community partnerships. APG Beacon is one of twenty-seven Beacons across San Francisco, all housed in SFUSD middle and elementary schools.

APG Beacon offers Journalism Club and fee-based Spanish classes before school (8:00–9:00am), Study Center, Sports, Computer Gaming Club, and more during lunchtime, and homework assistance and Project-Based Learning Clubs after school (3:30–6:00pm).

## Chinese Classes Before School

All Stars Mandarin Center offers fee-based Mandarin classes every day before school (8:00–9:00am), as well as an immersion art class (8:30–9:30am) or culture class (9:00–9:30am) on Late Start Wednesdays. For more information, go to <https://allstarsmandarincenter.com>.

# Communication Tools

## Synergy Student Vue/Parent Vue

<https://portal.sfusd.edu>

Synergy is APG's primary communication tool. Log on to see class schedules, grades, assignments, and more. Receive weekly emails of the APG school bulletin and PTSA news, as well as sports information and important messages from APG and SFUSD.

If you have not yet set up your Synergy account, the Counseling Office will contact you. If you need help changing your Synergy default email to webmail, see the instructions on the school website home page, in the Synergy section.

## School Website

<https://apg-sfusd-ca.schoolloop.com>

The school website holds the answer to most daily information needs, including bell schedules, late start times, the school calendar, fundraisers, student clubs, student council news, staff email addresses, etc. All important updates are posted to the home page regularly, so please check frequently throughout the year.

## Instagram

**Student Council** @apgstudentcouncil  
**Wellness Center** @apgwelness  
**Beacon** @apgbeacon

## Beacon Contact Information

Get up-to-date information on Beacon programs, community events, and parent engagement opportunities by joining the Beacon mailing list. Emails are sent twice monthly. To join the list, email your request to [amcgowen@snbc.org](mailto:amcgowen@snbc.org).

For more information on Beacon services and ways we can support your family contact:

Mandy McGowen, Beacon Director  
[amcgowen@snbc.org](mailto:amcgowen@snbc.org) – 415-205-1282

Cynthia Ngan, After School Program Site Coordinator  
[cngan@snbc.org](mailto:cngan@snbc.org) – 415-319-1624